

Lead AD	AD Housing & Neighbourhoods, Kerry Clifford
Deputy	AD Building Safety & Housing Property Services, Denise Lewis
Chair	Cllr Sarah Mead
Vice-Chair	Cllr Julie Ashley-Wren

Community Select Committee Scrutiny Work Programme 2024-25
(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)

Scrutiny Review items 2024/25:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Chair Preference & Priority
<u>One- off review of the communications plan for the new Housing Allocations Policy prior to delivery of the policy in July 2024</u>	AD Housing & Neighbourhoods, Kerry Clifford, Head of Community Advice, Sarah Pateman, Housing Operations Manager, Tracy	<i>This would need to be scheduled at the 13 June 2024 meeting in time for any issues to be picked up prior to the policy being implemented.</i>	(i) This should be covered in a single meeting (ii) No scope required.	The Strategic Director agreed to instruct Officers to provide a report on the overview of the communications plans with the public on the new Housing Allocations Policy before it is delivered in July 2024.	

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	Jackson, Cabinet Portfolio Holder for Housing, Cllr Jackie Hollywell.				
<u>One-off update item on Housing Investment</u>	AD Building Safety and Property Services, Denise Lewis, Cabinet Portfolio Holder for Housing, Cllr Jackie Hollywell.	To be advised.	(i) This should be covered in a single meeting (ii) No scope required.	Members to receive an update on the various elements to Housing Investment including the decent homes programme, the major repairs contract and on one-off repairs.	
<u>Equalities & Diversity</u> (Initially a one-off meeting, but could lead to a main review)	AD Housing & Neighbourhoods, Kerry Clifford, SLT Lead for E&D Jonathan James, Corporate Policy and Performance Manager, Sally Norman, Cabinet Member for Stronger	November/December 2024	(i) This would initially be covered at a single meeting, but this could lead to a number of meetings. (ii) A full scope would be required if there is a full review undertaken.	The Council's Equality, Diversity & Inclusion (EDI) lead be invited to a future CSC meeting to provide a PowerPoint presentation to CSC Members regarding who does what in relation to promoting Equalities and Diversity and good community cohesion. Following the presentation	

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	Communities including Equalities, Cllr Conor McGrath.			and liaison with the Equalities Commission Legacy Group a scope for a review could be brought back to the Committee for consideration.	
<u>One-off update on Neighbourhood Wardens</u>	AD Housing & Neighbourhoods Kerry Clifford, Co-operative Neighbourhood Manager, Jane Konopka, Cabinet Member Co-op Council & Neighbourhood Communities, Cllr Sandra Barr.	4 July 2024. Cancelled due to the General Election. Could go to 9 September.	(i) This should be covered in a single meeting (ii) No scope required.	Officers should bring a one-off update on the work of the Neighbourhood Wardens to the Committee.	
<u>One-off update on the new Leisure Contract performance</u>	AD Stevenage Direct Services, Steve Dupoy, Culture, Wellbeing	To be advised.	(i) This should be covered in a single meeting	Everyone Active & the Council's Health and Wellbeing Officer be invited to attend a meeting	

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	& Leisure Services Manager, Geoff Caine, Cabinet Member for Culture, Leisure & Wellbeing, Cllr Loraine Rossati and an Everyone Active Director.		(ii) No scope required.	and provide an update presentation to Members.	
<u>Statutory Item - Crime & Disorder Committee</u>	AD Stevenage Direct Services, Lead Officer Sarah Pateman, Portfolio Holder for Stronger Communities, Cllr Conor McGrath	March 2025.	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility for Community Safety looking at past performance of the Community Safety		

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			Action Plan and future priorities		
<u>Standing Item - Public Health</u>	AD Housing & Neighbourhoods, Kerry Clifford, and Health & Sports Strategy Manager, Ryan Ansell.	Jan/Feb 2025.	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with responsibility for Public Health and the SD for Community. (iv) Other Members to be invited – SBC Rep on HCC Health Scrutiny Cttee.	Members indicated that they value this session with the HCC Director of Public Health and would like to focus on general health and wellbeing and specifically on Health Inequalities for Stevenage. The HCC Director of Public Health be invited to update Members on the newly established NHS Integrated Care Boards (replacing Clinical Commissioning Groups)	The Chair and Vice-Chair are keen for this item to be supported so will be delivered.
<u>2025-26 Work Programme</u>		Feb/March 2025.	One off meeting		

Monitoring of Previous Recommendations/Actions								
Scrutiny items: (Follow up in 2022/23)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting	Scoping details (whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ ✘
Action Tracker.	N/A	To be scheduled (potentially 9 Sep 2024).	(i) <u>Covered in a single meeting</u> revisiting the previous review and seeing where we are today		N/A			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at a meeting of the Committee on 9 September 2024

Pre-Scrutiny Policy Development	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope)	Other details	Complete ✓ *
<u>Pre-Scrutiny on Community Centres</u>	Strategic Director and Statutory Section 151 Officer, Clare Fletcher, (AD Housing & Neighbourhoods, Kerry Clifford) Portfolio Holder for Co-operative Council and Neighbourhoods, Cllr Sandra Barr.	To be scheduled.	To be advised but possibly conducted in one meeting.	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		The Chair of the Committee to meet up with the Strategic Director and Statutory Section 151 Officer with responsibility for the Council's Finances regarding how the Committee might engage on this issue.	
<u>Pre-Scrutiny of the Housing Revenue Account Business Plan</u>	Strategic Director, Richard Protheroe, The Head of Asset Management.	October 2024.	To be advised but possibly conducted in one meeting.	Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome.			
<u>Pre-Scrutiny Housing Engagement (replacement for HMAB)</u>	Strategic Director and Statutory Section 151 Officer, Clare Fletcher, AD Housing & Neighbourhoods, Kerry Clifford,	13 June 2024.	To be advised but possibly conducted in one meeting.	To be agreed. A possible option would be to hold an informal meeting of CSC Members		The Chair has said that she would like to invite some tenants to attend a session with the CSC to validate this process.	

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	Portfolio Holders for Co-operative Council and Neighbourhoods & Housing, Cllr Sandra Barr & Cllr Jackie Hollywell.			ahead of a formal Committee meeting			